

DRAFT

Elementary School Improvement Team
Minutes
October 20, 2010

Present: Tom Virgadamo, Christine Comerford, Maggie Davis, Julia Sniffen, Catherine Platt, Mary Bates

The minutes were reviewed, revised and accepted.

OLD BUSINESS:

1. American Education Week/Celebration of Learning: The school will publicize the events through invitations, email and the website. The 5th grade will plan to hold an event in December. The 2nd grade will try to do something earlier than the animal project at the end of the year. Greeters will not be required to attend grade-level events.

NEW BUSINESS:

1. Curriculum Nights-Debrief: In the interest of streamlining the evening, changes discussed for next year included cutting speakers for the PTA and the Haldane Foundation; closing the book fair; eliminating tables or allowing only the three approved tables: PTA, Haldane Foundation and the Booster Club. As parents need to switch between three classes in 5th grade, teachers feel rushed with their presentations. For 5th grade only, the event might be extended (Middle School goes until 9:20pm), or optionally, auditorium time could be cut back to allow more time for teacher presentations. Presentations should begin on time and not try to accommodate late arrivals. Food donations should be reduced to one platter per class.
2. Mid-trimester Reports: Reports were given to all students in October. There's not a lot of depth to report on this early in the year--is it necessary to send reports to all students? The committee would like to continue this discussion.
3. Scholastic Book Fair: Add the book fair to the Agenda before May. The committee would like to continue the discussion of book fair hours, especially during curriculum night; sales tax (which the PTA has paid for the past two years); using the fair for lessons about math (students figuring out the tax in advance, for example).

NEXT MEETING: Wednesday, December 8, 8:00am in B18